

FASIG-TIPTON REPOSITORY

SARATOGA FALL SALE

1. **ALL IMAGES MUST BE TAKEN WITHIN 21 DAYS OF THE SESSION** AND SUBMITTED IN DICOM 3.0 FORMAT ON EXTERNAL HARD DRIVE/USB DRIVE, OR CD (ONE HIP PER CD), ALL IMAGES PER HIP MUST BE IN A SINGLE DICOM FOLDER
2. ALL IMAGES PER HIP MUST BE IN A SINGLE DICOM FOLDER
3. ALL IMAGES ARE DUE BY NOON - OCTOBER 11, 2018

4. DICOM TAG REQUIREMENTS:

PATIENT ID = FTNYYMM-XXXX

FTN = FASIG-TIPTON NEW YORK

YY = LAST TWO DIGITS OF THE YEAR

MM = MONTH OF SALE

XXXX = FULL HIP NUMBER - INCLUDING LEADING ZEROS i.e. 0001

EXAMPLE: FASIG-TIPTON NEW YORK HIP 0001

PATIENT ID = FTN1810-0001

PATIENT NAME = DAM NAME

EXAMPLE: PAPAS DARLING 08

STUDY DESCRIPTION = NAME OF VETERINARIAN/CLINIC TAKING X-RAYS

STUDY DATE = DATE OF X-RAYS

5. LETTERS AND CERTIFICATES ACCOMPANYING A HIP MUST BE DELIVERED TO FASIG-TIPTON REPOSITORY AT THE TIME THE RADIOGRAPHS ARE SUBMITTED
6. TO ACCOMMODATE VIEWING SORT ORDER ALL HIPS MUST BE SUBMITTED WITH THE ANATOMICAL/VIEW INFORMATION ON PAGE 2 – TO SET THIS UP YOU MAY HAVE TO CONTACT YOUR EQUIPMENT REPRESENTATIVE
7. **WHEN DOWNLOADING X-RAYS TO A HARD DRIVE/USB DRIVE OR CD EACH SET MUST BE IN ITS OWN FOLDER AND LABELED AS FOLLOWS – hip 82 – NO ZEROS OR SPACES BETWEEN HIP AND THE NUMBER, WITH THE WORD “hip” IN LOWER CASE. IF YOU HAVE ANY QUESTION PLEASE CALL POLLY 484-643-6205.**
8. **IN EFFORT TO ENCOURAGE MORE USE OF THE REPOSITORY PRE-SALE AND MORE ACCURATE VETERINARIAN INFORMATION FOR USE ON THE SALES GROUNDS, ALL X-RAYS SUBMITTED TO THE REPOSITORY MUST BE ACCOMPANIED BY A VETERINARIAN X-RAY REPORT. THIS REPORT WILL BE ACKNOWLEDGED AS HAVING BEEN RECEIVED BY THE SALES COMPANY AND THE STAMPED REPORT WILL BE RETURNED TO THE CONSIGNOR. A COPY WILL BE KEPT ON FILE IN THE REPOSITORY AS WELL. THE X-RAY REPORT MUST ALSO DISCLOSE ATTENDING VETERINARIAN’S OWNERSHIP INTEREST IN THE SUBJECT HORSE, IF ANY.**