

# FASIG-TIPTON REPOSITORY

## SARATOGA SELECTED YEARLING SALE

1. **ALL IMAGES MUST BE TAKEN WITHIN 21 DAYS OF THE FIRST SESSION WHICH IS NO EARLIER THAN JULY 16<sup>TH</sup>.** AND SUBMITTED IN DICOM 3.0 FORMAT ON EXTERNAL HARD DRIVE/USB DRIVE OR CD (ONE HIP PER CD )
2. ALL IMAGES PER HIP MUST BE IN A SINGLE DICOM FOLDER
3. ALL IMAGES ARE DUE BY NOON – July 30, 2018 **IN THE LEXINGTON, KY OFFICE, for horses that MUST have x-rays taken on the sales grounds in New York they are due by Thursday August 2<sup>nd</sup> at NOON.** ( IF THERE ARE QUESTIONS OR CONCERNS PLEASE CALL MARY BETH AT 859-255-1555)

4. DICOM TAG REQUIREMENTS:

**PATIENT ID** = FTNYYMM-XXXX

FTN = FASIG-TIPTON NEW YORK

YY = LAST TWO DIGITS OF THE YEAR

MM = MONTH OF SALE

XXXX = FULL HIP NUMBER (INCLUDING LEADING ZEROS i.e. 0001

EXAMPLE: FASIG-TIPTON NY SALE HIP 0001

**PATIENT ID** = FTN1808-0001

**PATIENT NAME** = DAM NAME

EXAMPLE: PAPAS DARLING 08

**STUDY DESCRIPTION** = NAME OF VETERINARIAN TAKING RADIOGRAPHS

**STUDY DATE** = DATE OF X-RAYS

5. LETTERS AND CERTIFICATES ACCOMPANYING A HIP MUST BE DELIVERED TO FASIG-TIPTON REPOSITORY AT THE TIME THE RADIOGRAPHS ARE SUBMITTED
6. TO ACCOMMODATE VIEWING SORT ORDER ALL HIPS MUST BE SUBMITTED WITH THE ANATOMICAL/VIEW INFO ON PAGE 2 – TO SET THIS UP YOU MAY HAVE TO CONTACT YOUR EQUIPMENT REPRESENTATIVE
7. **WHEN DOWNLOADING X-RAYS TO A HARD DRIVE/USB DRIVE OR CD PUT EACH HIP NUMBER IN ITS OWN FOLDER AND IT MUST BE LABELED AS FOLLOWS – hip82 – NO ZEROS OR SPACES BETWEEN HIP AND THE NUMBER WITH THE WORD “hip” IN LOWER CASE**
8. **IN EFFORT TO ENCOURAGE MORE USE OF THE REPOSITORY PRE-SALE AND MORE ACCURATE VETERINARIAN INFORMATION FOR USE ON THE SALES GROUNDS, ALL X-RAYS SUBMITTED TO THE REPOSITORY MUST BE ACCOMPANIED BY A VETERINARIAN X-RAY REPORT. THIS REPORT WILL BE ACKNOWLEDGED AS HAVING BEEN RECEIVED BY THE SALES COMPANY AND THE STAMPED REPORT WILL BE RETURNED TO THE CONSIGNOR. A COPY WILL BE KEPT ON FILE IN THE REPOSITORY AS WELL. THE X-RAY REPORT MUST ALSO DISCLOSE ATTENDING VETERINARIAN’S OWNERSHIP INTEREST IN THE SUBJECT HORSE, IF ANY.**