

FASIG-TIPTON REPOSITORY

NEW YORK BRED PREFERRED YEARLING SALE

1. **ALL IMAGES MUST BE TAKEN WITHIN 21 DAYS OF THE FIRST SESSION** AND SUBMITTED IN DICOM 3.0 FORMAT ON EXTERNAL HARD DRIVE/USB DRIVE OR CD (ONE HIP PER CD)
2. ALL IMAGES PER HIP MUST BE IN A SINGLE DICOM FOLDER
3. IMAGES CAN BE TURNED IN DURING THE NEW YORK SELECTED SALE STARTING AUGUST 4, 2017 TILL NOON AUGUST 7, 2017 (IF THERE ARE QUESTIONS PLEASE CALL MARY BETH AT 859-255-1555 OR IN NEW YORK AT 518-584-4700). **PLEASE TURN IN RADIOGRAPHS EARLY IF POSSIBLE.**
4. DICOM TAG REQUIREMENTS:
 - PATIENT ID** = FTNYYMM-XXXX
 - FT = FASIG-TIPTON NEW YORK
 - YY – LAST TWO DIGITS OF THE YEAR
 - MM- MONTH OF SALE
 - XXXX = FULL HIP NUMBER (INCLUDING LEADING ZEROS i.e. 0001
 - EXAMPLE: FASIG-TIPTON NY SALE HIP 0001
 - PATIENT ID** = -FTN1708-0001
 - PATIENT NAME** = DAM NAME
 - EXAMPLE: PAPAS DARLING '08
 - STUDY DESCRIPTION** = NAME OF VETERINARIAN TAKING RADIOGRAPHS
 - STUDY DATE** = DATE OF X-RAYS
5. LETTERS AND CERTIFICATES ACCOMPANYING A HIP MUST BE DELIVERED TO FASIG-TIPTON REPOSITORY AT THE TIME THE RADIOGRAPHS ARE SUBMITTED
6. TO ACCOMMODATE VIEWING SORT ORDER ALL HIPS MUST BE SUBMITTED WITH THE ANATOMICAL/VIEW INFO ON PAGE 2 – TO SET THIS UP YOU MAY HAVE TO CONTACT YOUR EQUIPMENT REPRESENTATIVE
7. **WHEN DOWNLOADING X-RAYS TO A HARD DRIVE/USB DRIVE OR CD PUT EACH HIP NUMBER IN ITS OWN FOLDER AND IT MUST BE LABELED AS FOLLOWS - “hip82” – NO ZEROS OR SPACES BETWEEN HIP AND THE NUMBER WITH THE WORD “hip” IN LOWER CASE . IF YOU HAVE ANY QUESTIONS PLEASE CALL Mary Beth 859-255-1555**
8. **IN EFFORT TO ENCOURAGE MORE USE OF THE REPOSITORY PRE-SALE AND MORE ACCURATE VETERINARIAN INFORMATION FOR USE ON THE SALES GROUNDS, ALL X-RAYS SUBMITTED TO THE REPOSITORY MUST BE ACCOMPANIED BY A VETERINARIAN X-RAY REPORT. THIS REPORT WILL BE ACKNOWLEDGED AS HAVING BEEN RECEIVED BY THE SALES COMPANY AND THE STAMPED REPORT WILL BE RETURNED TO THE CONSIGNOR. A COPY WILL BE KEPT IN THE REPOSITORY AS WELL. THE X-RAY REPORT MUST ALSO DISCLOSE ATTENDING VETERINARIAN’S OWNERSHIP INTEREST IN THE SUBJECT HORSE, IF ANY.**

